

St. Luke's Summer Kids' Kamp
Registration Procedure
2008

- 1) Pick up registration packet at the Activities Center by the gymnasium and complete all forms. Forms may also be downloaded via our website at www.stlukesaskidskamp.org.
- 2) The **Authorization for Treatment** form must be notarized.
- 3) The **Medical form** must be completed by the child's physician.
- 4) When registering, return the **completed forms**, the **non-refundable registration fee and the non-refundable deposit payment for one session**. Make checks payable to **St. Luke's United Methodist Church**. Write Summer Kid's Kamp and your child's name on the bottom of the check. Forms may also be faxed to our office at 713.961.7216. **However, applications will not be processed until payment in person is received. For payment options, please see Payment Guidelines.**
- 5) **All forms must be turned into our office before your child's first day of camp. No camper will be allowed to attend camp or field trips without completed forms.**

Important notes:

- 1) All outstanding balances with the church must be paid in order to sign up for camp.
- 2) Payment must be made in person.
- 3) Balance of tuition must be paid on or before the DUE DATE
- 4) Cancellations or changes (other than the non-refundable registration fee and non-refundable deposit) must be made **in person at the Kids' Kamp Office, on the K.K. Add/Drop Form, by May 22, 2008.**
- 5) A fee will be charged for early drop-offs(option II), late pick-ups (after 6:00 p.m.) and returned checks.
- 6) Camp will be closed on Friday, July 4th.

Registration:

February 25, 2008: Early registration for St. Luke's church members and After-School Care students, Monday-Friday, 10:00 a.m.-12:00 p.m or 4:30-6:00 p.m. in the Activities Center.

March 3, 2008: Open registration begins on a first-come, first-serve basis, in the Activities Center. Registration will continue from this day forward until sessions are full.

Session Dates:

Session 1	June 2-June 6	Session 6	July 7-July 11
Session 2	June 9-June 13	Session 7	July 14-July 18
Session 3	June 16-June 20	Session 8	July 21-July 25
Session 4	June 23-June 27	Session 9	July 28-August 1
Session 5	June 30-July 3	Session 10	August 4-August 8

Note: Camp is closed Friday, July 4th

Parent Orientation: Friday, May 16, 2008, 6:30-7:30 p.m. Please plan to attend!